User Roles Overview

PERMISSIONS	USER	ADMIN	POWER ADMIN	SUPER ADMIN
Update Their Personal Info	✓	✓	✓	✓
Add/Remove Contacts	✗	✓	✓	✓
Update Portal Settings, Email Templates, and Signing Room Experience	✗	✗	✗	✓
Access Document Library	✗	✓	✓	✓
Search By Field ID	✗	✓	✓	✓
View Admins	✗	✓	✓	✓
View Users	✗	✓	✓	✓
Create Admins/Users	✗	✗	✗	✓
Manage Security Groups	✗	✗	✗	✓
Resend Activation Link	✗	✗	✗	✓
View Their Folders (or My Items as seen in Folder Maintenance)	✗	✓	✓	✓
View Others Folders (or All Items as seen in Folder Maintenance)	✗	✗	✓	✓
Bulk Send	✗	✗	✓	✓
Add Markup	✗	✗	✓	✓
Sign Documents	✓	✓	✓	✓
Send Documents for Signature	✗	✓	✓	✓
Send Authorizations	✗	✓	✓	✓
Send Payments	✗	✓	✓	✓
View Payment Info	An account must be added to a security group with permisson added.			
Edit Sending Page Defaults	✗	✗	✗	✓
Create Reports	✗	✓	✓	✓
View Reports	✗	✓	✓	✓